

**Decision Maker:** PUBLIC PROTECTION & SAFETY PORTFOLIO HOLDER

**Date:** For pre-decision scrutiny by the Public Protection & Safety PDS Committee on 28th September 2016

**Decision Type:** Non-Urgent Executive Non-Key

**Title:** CAPITAL PROGRAMME MONITORING - 1<sup>ST</sup> QUARTER 2016/17

**Contact Officer:** James Mullender, Principal Accountant  
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**Chief Officer:** Director of Finance

**Ward:** All

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1. Reason for report

On 20<sup>th</sup> July 2016, the Executive received the 1<sup>st</sup> quarterly capital monitoring report for 2016/17 and agreed a revised Capital Programme for the four year period 2016/17 to 2019/20. The report also covered any detailed issues relating to the 2015/16 Capital Programme outturn, which had been reported in summary form to the June meeting of the Executive. This report highlights changes agreed by the Executive in respect of the Capital Programme for the Public Protection and Safety (PP&S) Portfolio. The revised programme for this portfolio, detailed comments on scheme progress as at the end of the first quarter of 2016/17, and details on the 2015/16 outturn are all included in Appendix A.

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2. **RECOMMENDATION(S)**

**The Portfolio Holder is asked to note and confirm the changes agreed by the Executive on 20<sup>th</sup> July 2016.**

## Corporate Policy

1. Policy Status: Existing Policy: Capital Programme monitoring is part of the planning and review process for all services. Capital schemes help to maintain and improve the quality of life in the borough. Effective asset management planning (AMP) is a crucial corporate activity if a local authority is to achieve its corporate and service aims and objectives and deliver its services. The Council continuously reviews its property assets and service users are regularly asked to justify their continued use of the property. For each of our portfolios and service priorities, we review our main aims and outcomes through the AMP process and identify those that require the use of capital assets. Our primary concern is to ensure that capital investment provides value for money and matches the Council's overall priorities as set out in the Community Plan and in "Building a Better Bromley".
  2. BBB Priority: Excellent Council
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## Financial

1. Cost of proposal: Total increase of £99k, due to re-phasing of underspend from 2015/16 (see para. 3.2).
  2. Ongoing costs: Not Applicable
  3. Budget head/performance centre: Capital Programme
  4. Total current budget for this head: £99k for the PP&S Portfolio over four years 2016/17 to 2019/20
  5. Source of funding: Capital grants, capital receipts and earmarked revenue contributions
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## Staff

1. Number of staff (current and additional): 1 fte
  2. If from existing staff resources, number of staff hours: 36 hours per week
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## Legal

1. Legal Requirement: Non-Statutory - Government Guidance
  2. Call-in: Not Applicable
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## Customer Impact

1. Estimated number of users/beneficiaries (current and projected): N/A
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## Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A
2. Summary of Ward Councillors comments: N/A

### 3. COMMENTARY

#### Capital Monitoring – variations agreed by the Executive on 20<sup>th</sup> July 2016

3.1 A revised Capital Programme was approved by the Executive in July, following final outturn figures for 2015/16 and a detailed monitoring exercise carried out after the 1<sup>st</sup> quarter of 2016/17. The base position was the revised programme approved by the Executive on 10<sup>th</sup> February 2016. Changes relating to the Public Protection and Safety Portfolio are shown in the table below and further details are included in paragraph 3.2. The revised Programme for the PP&S Portfolio, actual spend against budget in the first quarter of 2016/17, together with detailed comments, and details of the final outturn for 2015/16 are all shown in Appendix A.

	2016/17	2017/18	2018/19	2019/20	TOTAL 2016/17 to 2019/20
	£000	£000	£000	£000	£000
Programme approved by Executive 10/02/16	0	0	0	0	0
<u>Variations approved by Executive 20/07/16</u>					
Net underspend in 15/16 rephased into 16/17 (see para.3.2)	99	0	0	0	99
Total Amendment to the Capital Programme in Q1 monitoring	99	0	0	0	99
<b>Total Revised PP&amp;S Programme</b>	<b>99</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>99</b>

#### 3.2 CCTV Control Room (Refurbishment) – £99k underspend in 15/16 rephased into 16/17

The 2015/16 Capital Outturn was reported to Executive on 10<sup>th</sup> June 2016. There was minor delays on the CCTV Control Room (refurbishment) scheme, and an underspend of £99k (against a budget of £340k) was re-phased into 2016/17. This was mainly due to slight changes on the specification, as one of the lower cost options was adopted. Once all the outstanding works have been completed, the residual balance will be removed from the programme as part of the quarterly capital monitoring during 2016/17.

#### Post-Completion Reports

3.3 Under approved Capital Programme procedures, capital schemes should be subject to a post-completion review within one year of completion. These reviews should compare actual expenditure against budget and evaluate the achievement of the scheme's non-financial objectives. No post-completion reports are currently due for the PP&S Portfolio, but this quarterly report will monitor the future position and will highlight any further reports required.

### 4. POLICY IMPLICATIONS

4.1 Capital Programme monitoring and review is part of the planning and review process for all services.

### 5. FINANCIAL IMPLICATIONS

5.1 These were reported in full to the Executive on 20<sup>th</sup> July 2016. Changes agreed by the Executive for the PP&S Portfolio Capital Programme are set out in the table in paragraph 3.1.

<b>Non-Applicable Sections:</b>	Legal and Personnel Implications
Background Documents: (Access via Contact Officer)	Approved Capital Programme (Executive 20/07/16) Capital Outturn report (Executive 15/06/16) Q1 monitoring report (Executive 20/07/16)